

**ADELAIDE SHOWGROUND FARMERS 'MARKET
COMMITTEE MEETING – 5.00 pm, Wednesday, 15 November 2023
Meeting held at the Heavy Horse Memorial Building**

Members present		
Lynne Dickson (LD)	Geoff Page (GP)	Jordan Philp (JD)
Rae Chapple (RC)	Patricia Simpson (PS)	Norma Loza (NL)
Mem Ericson (ME) via phone	Lou Bailey (LB) via phone	
Apologies		
Gay Wallace (GM)	Mike Rowe (MR)	
Also attended		
Carol McGrane (AFO)	Christine Robertson (CEO)	

1. Welcome and Apologies

The Chair, LD, opened the meeting at 5.02pm.

Apologies from MR, GW. The Chair welcomed the two new committee members RC and NL, who introduced themselves.

2. New Conflict of Interest (COI)

None raised

3. Minutes of Previous Meeting

Minutes of the September meeting were moved by GP and JP. Accepted.

4. Office Bearer elections

Chair - LD renominated and was reelected unopposed

Deputy Chair – GP renominated and was reelected unopposed.

Secretary – PS renominated and was reelected unopposed.

Treasurer – MR renominated and was reelected unopposed.

Public Officer – CR renominated and was reelected unopposed.

5. Authorised Signatories

It was discussed that traditionally the RAHS representative has been a signatory for convenience as they are onsite. It was generally agreed that the Chair and CEO would be the other signatories. The revised List of Signatories to be handled at next meeting.

6. Action Items

Nothing outstanding.

7. Committee Calendar 2023/4

No comment.

8. ASFM Business Report

Matters raised:

- Yellow bins and customers' issues recognising them as 10c can/bottles only.
- Membership for 2024 on sale and selling well.
- Halloween Trick or Treat trail saw 420 children participate.
- Stallholder relocations post show due to power and new seating areas.

9. Finance/Risk Report

Matters raised:

- Capex – umbrellas money all spent, more money to be spent on the agreed regional signs.
- Risk and Finance Committee Members, LD and MR, met RAHS CFO Hayley Herbst with JP to discuss possible investment strategies for ASFM.

10. Sub Committees Nominations and Elections

- 10.1 HR Sub-committee – LD, GW, CEO were the members appointed.
- 10.2 Risk & Finance Sub-committee – MR, LD, GP, CEO were the members appointed.
- 10.3 Market Mix Sub-committee – PS, GP, CEO, NL, LB were the members appointed.

11. Red Flags & Risk Register

None raised

12. AOB

- 12.1 Strategic Plan.

A discussion arose around the development of a policy that sets the minimum requirement of growers, establishing rules as to what they can claim and communicate to customers and transparency re their pesticide use and practices.

The Chair stated that the Strategic Plan had been signed off but some further action required.

Action: Audit of stallholders' pesticide use and a review of what stallholders' claim is used/practiced.

Action: Chair to weight the KPIs within the Strategic Plan and the Committee to review.

Action: Committee to discuss what elements of and how the Strategic Plan will be communicated to members.

13. Close

6.08 pm meeting closed.

NEXT MEETING

17 January 2023