

STEP BY STEP INSTRUCTIONS

2024 MEMBERSHIP RENEWAL



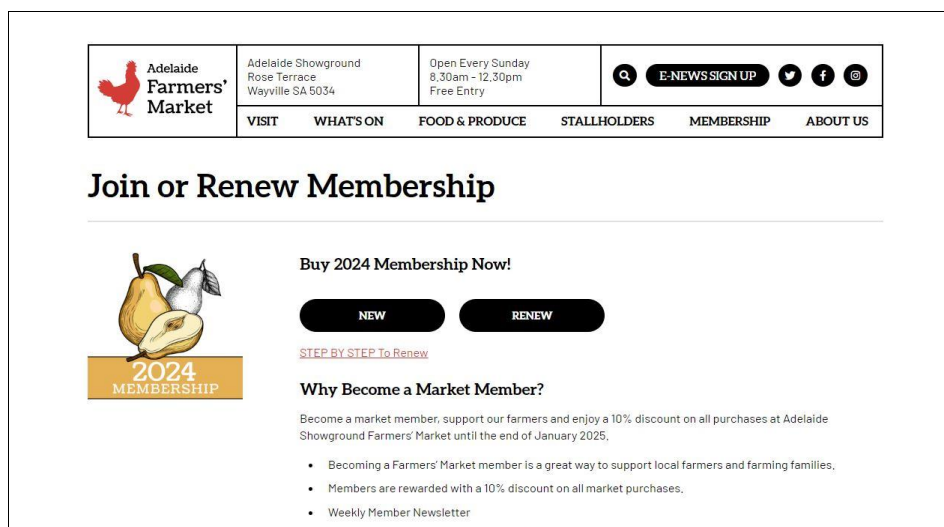
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to Renew your Farmers' Market Membership for 2024:

- 1 Click on this [link](#) or scan the QR Code now to renew



- 2 Select [RENEW Membership Now – where should this link go?](#)



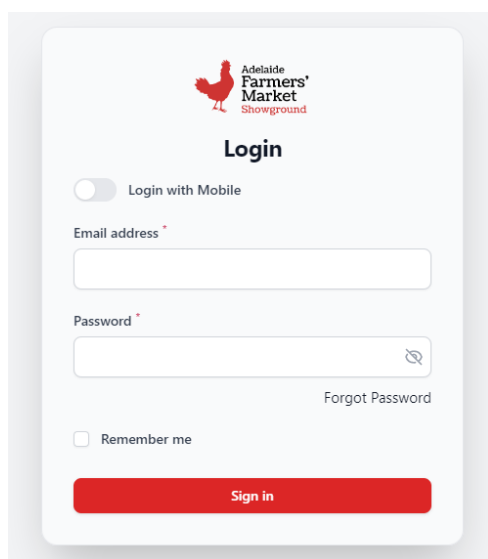
The screenshot shows the Adelaide Farmers' Market website. At the top, there is a navigation bar with the market logo, address (Adelaide Showground, Rose Terrace, Wayville SA 5034), opening hours (Open Every Sunday 8,30am - 12,30pm, Free Entry), and social media links (E-NEWS SIGN UP, Twitter, Facebook, Instagram). Below the navigation bar, the main heading is 'Join or Renew Membership'. Underneath, there is a promotional banner for '2024 MEMBERSHIP' featuring an image of a pear and a kiwi. To the right of the banner, there are two buttons: 'NEW' and 'RENEW'. Below the buttons, there is a link 'STEP BY STEP To Renew' and a section titled 'Why Become a Market Member?' with the following text: 'Become a market member, support our farmers and enjoy a 10% discount on all purchases at Adelaide Showground Farmers' Market until the end of January 2025.' Below this text, there is a bulleted list of benefits: 'Becoming a Farmers' Market member is a great way to support local farmers and farming families.', 'Members are rewarded with a 10% discount on all market purchases.', and 'Weekly Member Newsletter'.

- 3 Login Page Using **Email Address Or Mobile Phone**

A. LOGGING IN WITH YOUR EMAIL ADDRESS. FIRST CLICK 'FORGOT PASSWORD'

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GREEN - A message will pop up in the right-hand screen confirming the request was received and an email has been sent to your 'inbox' with a temporary password

Or

RED - Error Message i.e User Login Email was invalid. It did not send, and this could be for various reasons including those outlined below. Firstly, ensure the email is correct and try again.

TROUBLESHOOTING

- Email was typed incorrectly i.e.. com.au or .com
- Spaces at the end of the email
- Another email is attached to the account i.e. work email, an alternate email, a partner's emails, a share house friend's email, or a parent's email?
- Profile may not have transferred from the old system and a new profile will need to be created via a New Membership. (A Renewal discount will be able to be applied by contacting ASFM staff to arrange a coupon.

B LOG IN VIA YOUR MOBILE NUMBER

- Slide the bar on the screen to activate the Login with Mobile screen shown below.
- Type your mobile number i.e. 0411xxxxxx. (Formatting will automatically change and you can leave it as it is)
- Select "Send a Code"
- Verification Code will arrive to the mobile number you entered if it is the number entered in your membership profile.
- If you don't receive a code to your mobile then try the "forgot email" option or email us at membership@adelaidefarmersmarket.com.au for assistance

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Adelaide Farmers' Market Showground

Login

Login with Mobile

Mobile Number *

Send Code

- Type the received Verification Code into the next screen then click Sign In

Adelaide Farmers' Market Showground

Login

Login with Mobile

Code *

Sign in

c Logged into You Membership Profile Page - Dashboard

Dashboard Renew Membership

Welcome, Roz Becker
Sign out

[View Profile](#)

Latest Transactions

Created at	Member Name	Amount	Membership Type	Transaction Type	Payment type	Result	Refunded
24/03/2023 21:20:00	Roz	\$1.00	Standard	Renewal	Full	Success	

- Select Red Button on Right Hand Side top **“Renew Membership”** straight away

And/or

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- Select View Profile to review and update your contact details inc password and auto-renew status

A screenshot of the "Member Profile" page. The page is titled "Member Profile" and contains three main sections: "Renew Membership", "General", and "Update Password".
1. "Renew Membership": Features a toggle switch for "Auto Renew" which is currently turned on (red). Below it, text states: "Your annual ASFM membership subscription is set by default to be charged automatically on Jan 12, 2023 January next year. Slide the bar to manual if you don't wish this to happen."
2. "General": Contains several input fields: "First name" (with "First Name" as placeholder), "Last name" (with "Last Name" as placeholder), "Email address" (with "Email" as placeholder), "Phone number" (with "Phone Number" as placeholder), "Street address" (with "Find an address" as placeholder), "Address Line" (with "542 Grange Road" as placeholder), "Suburb" (with "Henley Beach" as placeholder), "State" (with "Select an option" as placeholder), "Postcode" (with "Postcode" as placeholder), and "Date of birth" (with "Aug 2, 1971" as placeholder). There is also an "Age Range" section with radio buttons for "Under 25", "25 - 34", "35 - 49", "50 - 64" (which is selected), "65+", and "I prefer not to give this information".
3. "Update Password": Contains three password input fields: "Current Password", "New Password", and "Confirm Password".
At the bottom left of the form, there are two buttons: "Save" (in red) and "Cancel".

- Update your details
- Select or de-select "Auto Renew" to occur in January annually.
- If selected (Red) on the bar "Your annual ASFM membership subscription is **set by default** to be **charged automatically** on Jan 15, 2025 and every January following
- Slide the bar to manual if you don't wish this to occur.
- Click the Save button (bottom left of screen)

****NOTE if you pay your membership early, your membership won't autorenew in January 2024. You will, however, still be set to Auto-Renew for 2025 onwards.***

CHANGING YOUR PASSWORD

- You can also Update your Password in your profile if you have a temporary password from when you entered using your Email address
- Enter your Current Temporary Password provided as requested in the field labelled "Current Password". Then create your New Password and Confirm New Password
- Click the Save button (bottom left of screen)
- PASSWORD HAS BEEN UPDATED TO YOUR NEW PRIVATE PASSWORD.

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You can now finalise your payment and renew your membership from your profile by selecting at the top "Renew Membership" red button at the top right hand corner.