

**ADELAIDE SHOWGROUND FARMERS 'MARKET
COMMITTEE MEETING – 5.00 pm, Wednesday, 16 August 2023
Meeting held at the Heavy Horse Memorial Building**

Members present		
Lynne Dickson (LD)	Geoff Page (GP)	Mike Rowe (via Zoom)
Louise Bailey (LB)	Mem Ericson (ME)	
Apologies		
Jordan Philp (JD)	Gay Wallace (GM)	Albert Conterno (AC)
Patricia Simpson (PS)		
Also attended		
Carol McGrane (AFO)	Christine Robertson (EO)	

1. Welcome and Apologies

The Chair, LD, opened the meeting at 5.15 pm following an in-camera session.

Apologies from JP, AC, PS and GW. The Chair noted that a quorum had been met.

2. New Conflict of Interest (COI)

None raised

3. Minutes of Previous Meeting

Minutes of the July meeting were moved by GP and MR. Accepted.

4. Action Items

2 remaining Action Items related to the Strategic Plan were discussed at Agenda Item 10.1

5. Committee Calendar 2023/4

The Committee agreed to

- an early start Christmas Eve market on Sunday 24 Dec from 7.30am to 11.30am
- normal hours New Years Eve market on Sunday 31 Dec 8.30am to 12.30pm

6. ASFM Business Report

Matters raised:

- Missing catering report
- Potential number of customers - 5k a week deemed possible.
- A variety of stalls selling similar things not the same stall selling more
- Reconciliation Action Plan meeting set for coming week.

7. Finance/Risk Report

A discussion arose around the budget, in particular whether variances were temporary or permanent, and a preference for an accrual v cash basis expressed by Treasurer and Chair. The EO, Treasurer and Chair to meet to discuss this further in the coming week.

8. Sub Committees

8.1 HR Sub-committee – No meeting

8.2 Risk & Finance Sub-committee – Meeting to be called to discuss the investment.

8.3 Market Mix Sub-committee –No meeting

9 Red Flags & Risk Register

None raised

10 AOB

10.1 ASFM - Vision, Mission and Core Values

Some concerns around the Core Value Statement were discussed, and agreement was reached re changed wording to items 2, 3 and 9. The revised document was then circulated to the committee.

11 Close

6.18 pm meeting closed.

NEXT MEETING

Committee Meeting – 20 September 2023