

**ADELAIDE SHOWGROUND FARMERS ' MARKET
 COMMITTEE MEETING – 5.00pm, Wednesday, 20 July 2022
 Meeting held at the Heavy Horse Memorial Building and via Zoom**

Members present		
Lynne Dickson (LD)	Trish Simpson (TS)	Diana Williams via Zoom (DW)
Albert Conterno via Zoom (AC)	Mem Ericson via Zoom (ME)	Michelle Hocking (MH)
Apologies		
Gay Wallace (GW)		
Also attended		
Carol McGrane (AFO)	Christine Robertson via Zoom (EO)	

1. Welcome and Apologies

Deputy Chair, LD opened the meeting at 5.10 pm.
 Apologies from ME and GW. ME arrived at 5.58 however.

2. New Conflict of Interest (COI)

None declared.

3. Minutes of Previous Meeting

Minutes of the June meeting were moved by TS and seconded by DW. Accepted.

4. Action Items

See Agenda Item 6.

5. Committee Calendar 2022

5.1 Election timeline and documents to be approved

It was agreed that the online voting system, BigPulse, used in previous years would be used again in 2022. Some changes to the Election Guidelines regarding non-stallholder canvassing were accepted as equitable.

It was resolved to approve the 2022 AGM and Election documents and timeline. Moved by MH and seconded by DW. Passed

5. ASFM Business Report

- A discussion ensued as to the merits of a **customer counting system** and the definition of market success. It was generally agreed that a counting system is useful and required. The decision was deferred to the next meeting as to the type of counting solution to be used.
- The discussion re **CRM** was deferred pending more information re best options available.
- **Bike racks** are expected to be in situ post Royal Show.
- **Independent Chair** - EO confirmed 7 applications had been received but none appeared to have relevant skills or experience fitting the market.

It was resolved that the recommendations re capital expenditure presented be accepted with a request to RAHS for shared spend on the Defibrillator. Moved by MH and seconded by DW. All in favour.

Report Accepted.

ACTION: EO to investigate interest rates on Term Deposits for funds in Bendigo Bank

ACTION: MH to seek advice from GM of Finance of RAHS re investment of funds.

6. Correspondence

6.1.– Lynette Trott 30 June 2022

A discussion arose around the history of the committee decision, made in 2019, to reward volunteers with membership cards but remove their voting rights. Some issues raised were :-

- A technical issue - the market can't "buy" voters by waiving the fee
- Allowing volunteers be members but denying them the right to vote devalues their contribution
- Criteria required to award a volunteer a full membership e.g. must be a volunteer member a minimum amount of months prior to election and a cap on the number of volunteer members.

ACTION: EO to work on a paper with legal expert, GW, regarding the right of volunteers to vote as members based on the current constitution and explore criteria required.

8. Finance/Risk Report

8.1 Budget – Change in stallholder fees.

It was resolved that the presented Budget and the new stallholder fee structure be accepted. Moved by LD and seconded by MH. All in favour.

8.2 Stallholder Fees – Leader St 31/7 – 28/8
See Agenda Item 8.1 above.

8.3 Staff CPI Increase

It was resolved that the CPI increase of 4.7% be awarded to staff, backdated to 1 July 2022. Moved by LD and seconded by MH. Agreed.

9. Sub Committee Meeting Reports

9.1 HR Committee – No Meeting

9.2 Risk and Finance Committee – No Meeting

9.3 Market Mix Committee – No Meeting

10. Red Flags & Risk Register

10.1 New Risks

None reported

11. AOB

11.1 Christmas and New Year markets – decision

It was resolved that the market trade from 8am to 12.30pm on Saturday mornings 24 December and 31 December. Moved by MH. Seconded by TS.

ME leaves meeting at 7 pm

11.2 Volunteers Right to Vote

See Agenda Item 7

It was raised that the Gent's Bathroom at Leader Pavilion needs to be thoroughly cleaned in advance of trading on 31 July.

12. Close

7.12 pm meeting closed.

NEXT MEETING

Committee Meeting – 17 August 2022