

**DATE:** Tuesday November 23<sup>rd</sup> 2021  
Via Zoom

**RE:** ASFM Finance & Risk sub-committee  
Risk Meeting – COVID planning as a result of State borders opening.

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**Present:** Lynne Dickson, Mem Ericson, Christine Robertson, Michelle Hocking, Sabine De Vuono

**Apologies:** Nil

**By Invitation:** Ross Hocking (Adelaide Showgrounds)

**Conflict of Interest:** Nil recorded

**Purpose of Meeting;**

South Australia's State borders are due to open at midnight on Tuesday 23<sup>rd</sup> November 2021. This will mean people are able to travel into SA from states currently experiencing higher COVID cases than SA. The purpose of this meeting is to ensure we are compliant with any State or Health SA regulations, understand any guidelines provided and ensure the safety of all employees, stallholders and customers.

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**Discussion points;**

1. *Understand the facts:*

- *Any mandates passed down from the SA Govt that effect the market.*

Since the matrix for assessing and managing risk for COVID exposure in essential businesses and venues published by SA Health November 16<sup>th</sup> 2021, no further restrictions have been mandated as at November 23<sup>rd</sup> 2021.

- *Adelaide Showgrounds mandates or guidelines that could impact or assist the market:*

Ross Hocking, Manager of Event Delivery at the Adelaide Showgrounds, joined the first part of the meeting and provided an update regarding COVID related changes or policy at the Showgrounds.

- At this point the Adelaide Showgrounds will not be implementing a policy which requires all visitors to the Showgrounds to prove double vaccination.
- Some organisations organising events at the showgrounds will opt themselves that all attendees, suppliers and workers at the event require proof of doubles vaccinations. This will enable an increased number of attendees and hence viability of the event. The Adelaide Showgrounds will work with these particular events to ensure any Showgrounds staff involved are double vaccinated and that there is no cross over between people arriving and leaving other events.

- Ross also mentioned consideration to, two points of entry for barcoding, trained COVID Marshals, and sign provided by health SA to be placed inside building.
- *Share information as to how other similar essential services will operate in a covid safe way.*
  - Michelle Hocking shared further Adelaide Showground changes. Whilst it is expected almost all staff are double vaccinated the Showgrounds office will wear mask unless they are seated at the desk/workstation. There is no current mandate that office staff must be double vaccinated. Meeting will be held in larger meeting areas. Dining/eating to be outdoors. Masks, sanitiser, disinfectant wipes (in vehicles) will be provided by Adelaide Showgrounds for staff.

Christine had spoken to a number of organisations.

- Roger Drake from Drakes Supermarkets - advised Drakes will not be mandated double vaccination for supermarket staff or customers. Roger pointed out Drakes have many staff who have been loyal employees for over 30 years and would not want them to lose their jobs. They will be mandating double vaccinations for staff at their distribution centre. Suppliers and drivers need to be tested prior to entry to the distribution centre. The distribution centre is central the supermarket operations and any DC closure will result in the whole business being operable.
- Willunga Markets – Currently no double vaccine mandates for stallholders or customers. The market is completely outdoors. There will be no changes at present.
- Barossa Markets – May mandate for inside stallholders, will not mandate for customers. Possible move that any unvaccinated stallholders are all outside. Preference that all staff are vaccinated.
- Adelaide Central Market – information on website. Note this is an indoor market. Double vaccines are not being mandated, cleanliness and hand sanitiser at each stall. All stall holders will also have separate QR codes so customers can scan at each stall. I.e. tracing can occur at stall level.

Note: All contact tracing is performed/managed by Health SA only.

2. *Discuss any changes we could make in the short term to crease safety and compliance.*

Look back to changes put in place when pandemic started.  
Short term changes discussed as follows.

- All stallholders to have hand sanitiser on stall.
- Update signage where necessary.
- Ensuring compliance to COVID rules by customers. Place two paid COVID marshals who are rehearsed at speaking to and requesting public do what is required. Increase to four paid staff if require.
- Masks must be worn inside.
- Strongly recommend that masks are worn outside.
- Exemptions to wearing a mask – must show a valid medical doctors exemption letter.
- Cleaning
  - Maintain four entries to the market.
  - QR codes must be used.
  - Encourage stallholders to take credit card only.
- Committee meetings to be moved back to the larger meeting room.

3. *Identify changes that could be mandated if SA suffered a large increase in cases.*
- *Impact on the market*
  - *How could we comply*

These will be addressed as necessary as advised by Health SA.

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**Recommendation;**

- All stallholders to have hand sanitiser on stall.
- Update signage where necessary.
- Place two paid COVID marshals.
- Masks must be worn inside.
- Strongly recommend that masks are worn outside.
- Exemptions to wearing a mask – must show a valid medical doctors exemption letter.
- Cleaning to be checked as suitable. Discuss with Green Clean in case a deep clean is required.
- Maintain four entries to the market.
- QR codes must be used.
- Encourage stallholders to take credit card only.
- Committee meetings to be moved back to the larger meeting room.
- The above to be reviewed should case numbers increase or new mandates are passed down via Health SA or the Adelaide Showgrounds.

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**ACTIONS:** As per recommendation